

HMLRC POLICIES AND PRICES

General Policies

Hungry Mother Lutheran Retreat Center consists of 58 acres in the Blue Ridge Mountains bordered by the Jefferson National Forest and adjacent to Hungry Mother State Park in Smyth County, Virginia. It is an outdoor ministry of the Virginia Synod of the Evangelical Lutheran Church in America providing all who wish to visit the opportunity to know and sense the presence of God and experience God's grace and love through nature and Christian community. The Camp is a place set apart from daily life where groups, families and individuals may come for fellowship, worship, and re-creation to renew and strengthen one's body, mind and spirit for service to others through Christ.

The Camp property and facilities are dedicated to the glory of God and the ministry of Christ. The streams, the trails, the forest, the buildings, the plants, and the animals all deserve to be treated with respect. All these must be protected so that others might come to use and enjoy the Camp.

1. Campfires are allowed only in fire pits or rings.
2. Smoking is not permitted in any of our buildings. Those who smoke outside must deposit cigarette butts into proper receptacles.
3. No illegal substances, explosives, firearms or weapons of any kind are permitted on Camp property.
4. Except wine intended for use in worship services, alcohol is permitted only with prior approval by the director and may not be consumed in public areas.
5. An adult is required to be on-site at all times when youth under 18 years of age are present at the Camp. HMLRC is in no way responsible or liable for inadequate supervision on the group's part.
6. The group is responsible for its own first-aid needs and for emergency transportation. An emergency telephone is located at Shumate Hall. Smyth County Hospital is located about 4 miles from the Camp off HWY 16, just before the first stoplight on your way back to the Interstate.
7. Any personal sports equipment brought for activities should be clearly marked to distinguish from Camp property.
8. No trail bikes or all-terrain vehicles are allowed on Camp property without specific permission.
9. HMLRC does not provide linens – you must bring your own.
10. All groups are to clean areas they use, including the grounds. Cleaning instructions are included in each facility. Please have consideration for those coming after you and do a thorough job.
11. ALL TRASH MUST BE REMOVED BEFORE DEPARTURE. Hours of operation and directions to the nearest collection site are included in the binder you receive when you check in.

12. Pets are not allowed in any of the buildings at Camp. Owners must clean up after pets and are responsible for their pet's actions. Please keep them on leashes if other groups are on-site at the same time.

13. In consideration of our neighbors and other guests, quiet time hours are from 10:00 PM to 8:00 AM.

SCHEDULING, CANCELLATION AND REFUNDS

Scheduling of the Camp Facilities is handled by calling the Camp office (276)783-6521. Reservations must first be tentatively scheduled by phone through the Camp office and will be confirmed upon receipt of a SIGNED Application For Use and deposit. If the application and deposit are not received within 3 weeks of your tentative reservation, we will not be able to hold the date reserved for your group unless we receive a call requesting an extension. Out of courtesy to other groups it is important to let the Camp office know immediately when the decision has been made not to use a date. Once a reservation is confirmed, the deposit is non-refundable if you cancel, unless we are able to rebook your dates. This matter is important in order for us all to be good stewards of the Camp's resources.

Check-in time is no earlier than 3:00 pm and checkout time is no later than 2:00 pm for all groups. Exceptions: Day use or by prior agreement.

PRICES

Creek Cabin - \$100 per night - 8 bunks

The Creek Cabin is available year round and has two separate bedrooms, a bathroom with shower, full kitchen and living/dining area. There are 4 bunkbeds in each bedroom. This cabin is located at the entrance of the Camp along the banks of Hungry Mother Creek and has a charcoal barbecue and picnic table available for your use.

Log Cabin - \$100 per night

The Log Cabin is available year round and has one separate bedroom, a bathroom with shower, full kitchen and a living/dining/bunk-room area. There are 6 bunkbeds in the main area and a queen size bed in the bedroom. This cabin is located between Shumate Hall and the Pavilion. The front porch overlooks the activity field.

Bunkhouse & Tents - \$10 per person, per night, min 20 people;

The Bunkhouse is available mid-April to mid-October. It has two separate sleeping bays with 20 beds in each and two separate bathrooms with 3 showers/sinks/toilets in each. There is no heat. The sleeping areas are equipped with room air conditioners.

We offer groups renting the bunkhouse use of the Shumate Hall kitchen, however, please note that the recreational wing of Shumate Hall is a general use space available to all groups that are

on-site at the same time. We do request other groups to refrain from entering the kitchen space and allow your group privacy during mealtimes. If you prefer a totally private kitchen/meeting space, we recommend you reserve the Pavilion during your stay.

Virginia Montgomery Pavilion - \$75 per half day, \$125 per full day

The Pavilion is great for congregational potluck dinners, reunions and group picnics. It has 32 picnic tables and seats 250. There are also two restrooms and a kitchen with microwave, range, refrigerator and upright freezer. Dishes and cooking equipment are not provided for this kitchen so you will have to bring your own if you plan to do any cooking. Half day rentals are either from 8am to 3pm or from 3pm to 10 pm. Full day rentals are from 8am to 10pm.

Shumate Hall (day use) - \$5 per person, min \$100, max \$400

Shumate Hall is available for day use from mid-April to mid-June and again from mid-August to mid-October. It can accommodate up to 80.

It has two large wings, one with a kitchen, two bathrooms and a food storage area and the other which is the dining &/or recreation area, flanked by two large fireplaces and housing one ping pong table, and a pool table. The space can be arranged to suit your needs.

Whole Camp - \$550 per day

Enjoy exclusive use of all facilities and grounds when you reserve the Whole Camp for one flat rate with no number limit. RVs, personal tents and day-use visitors welcome at no additional charge. Please note that we do not have any separate RV hook-ups. Due to the discounted nature of the Whole Camp rate, this option is not eligible for any special discounts.

General Use Areas

There is a new Group Interaction Course, two new horseshoe pits, a volleyball court, activity field, two outdoor worship spaces, a gazebo, patio space at Shumate Hall, lots of trails and the creek that are all available for general use by all who are staying at the Camp.

Also, indoors at Shumate Hall are one ping pong table, and a pool table. Please note that the kitchen and food storage areas of Shumate Hall are offered exclusively for the use by groups renting the Bunkhouse. As such, we request other groups refrain from entering those areas and allow for private meal times for the group.

DISCOUNTS

The following discounts are offered.

- 25% off mission servant camps (call for details)

- Free Creek Cabin stay for rostered church leaders and their spouses and minor children

MEALS

At this time we do not have food services available. Groups provide their own food and meal service.

PROCEDURES UPON ARRIVAL

CHECK-IN TIME is no earlier than 3 p.m.

We are not always able to be on-site when you arrive, so make yourself at home when you get here; your facilities will be unlocked. We will usually catch up with you either in the evening or the following morning of your arrival. Each group is asked to keep a daily log of the number of users of the Camp for our insurance purposes.

PROCEDURES AT DEPARTURE

CHECKOUT TIME is no later than 2 p.m.

PLEASE LEAVE BINDER, KEYS, INSURANCE AUDIT FORM AND ANY BALANCE DUE IN FACILITY AND LOCK THE DOOR BEHIND YOU.

Each group using the Camp is responsible for the clean up of all areas of the Camp that they have used. Please follow the instructions located in each facility and make a clean sweep of the grounds. The Camp should be left ready for the next group that will arrive. A cleaning fee will be charged to any group that does not leave the Camp in at least as good condition as upon arrival. Please report any breakage, loss or destruction that occurs during your stay so we may better maintain the facilities, equipment and grounds. If you would like to schedule a final inspection before your departure, please let us know at check-in, otherwise, the final inspection will occur after your departure and any fees, if necessary, will be billed.

INSURANCE COVERAGE

In signing the Application For Use, the group agrees to relieve, absolve, and release the Board of Directors and the Hungry Mother Lutheran Retreat Center and staff from liability for damage to property of/or injury to persons with said group. HMLRC provides limited medical and accident insurance. This is secondary insurance, covering significant portions of what an individual's primary policies does not cover, when injured on Camp property. Any persons injured while on Camp property must fill out an accident report form. We are in NO WAY RESPONSIBLE for inadequate supervision on the group's part.

EMERGENCY INFORMATION – 911

Camp Address is: 772 E. Hungry Mother Drive, Marion, VA 24354 Smyth County Regional **Hospital:** 276-782-1234 **Hungry Mother State Park:** 276-781-7400 (the State Police are usually the closest by and may help)

Camp Directors: 276-783-6521

Camp Director's home: 276-655-3796